

VCSE Academy professional development for example roles

		Basic	Intermediate	Advanced
	Leading your Organisation			
1	Team Leader	Time management, stress management and reflective practice	Making effective decisions	Recruiting and Supervising Staff
2	Administrator	Information management and GDPR	Time management, stress management and reflective practice	Equality and Diversity Masterclass
3	Project Manager	Running Online Meetings	Creative conflict management	Coaching skills
	Money matters			
4	Fundraiser	Elevator Pitch	Crowd Funding	Fundraising Strategy
5	Finance Officer	Introduction to Charity Finance	Practical Financial Management	Cost accounting and financial planning
	Planning for the Future			
6	New Manager	Project Planning	Business Planning	Strategic Planning
	Voice and Influence			
7	Policy Officer	Marketing and Campaigning	Inspiring change	Influential leadership
	Making an Impact			
8	M&E Officer	Drafting your Theory of Change	Developing your Theory of Change	Measuring the impact of Volunteers
	Partnership and Collaboration			
9	Partnerships Coordinator	Skills for partnership	Social Value and Commissioning	Building Effective Partnerships